

# Intensive Summer Course Structural Funds

**5-9 September 2011, Brussels**

*The ECORYS Academy has designed this intensive summer course based on our experience with the 'regular' MTEC Structural Funds training that we have been providing since 2001. This course is designed for government officials from New EU Member States involved in Structural Funds and those from Candidate States involved in the management of Structural Funds/IPA.*

## What will you get of this course?

A combination of seven modules, each with practical sessions and exercises, creating a comfortable and interactive working atmosphere. The modules are:

- Module 1: EU Structural Funds: concepts and context. This module familiarizes participants with the basic concepts of the Structural Funds;
- Module 2: Strategic Planning and Programming. Participants will get acquainted with programming and will be able to apply programming techniques and tools (SWOT and logical framework analysis);
- Module 3: Implementation and Absorption Capacity. Participants will get familiarized with project pipeline development, project development and indicators, programme and project implementation and project appraisal and feasibility. This module facilitates practical understanding of effective strategies to communicate and promote the policies and priorities of programmes and projects;
- Module 4: Financial Management, Control and Rules. The main objective of this module is to get acquainted with financial management and control;
- Module 5: Monitoring and Evaluation. This module provides participants with knowledge of the concept and use of monitoring data, data collection and management. Participants will understand the main requirements for the evaluation of Structural Funds programmes;
- Module 6: Negotiations. With this module the participants will get insights and skills in negotiating with(in) the EU;
- Module 7: assignment EC-funded project proposal preparation and project cycle management. This module trains participants in preparing EC-funded project proposals, including feasibility studies, impact assessment and risk analysis.



## Who is this course designed for?

The summer course is designed for government officials from regional and central governments of the New Member States and (potential) Candidate countries such as Croatia, Serbia, Macedonia, Montenegro, Turkey, Bosnia-Herzegovina, Kosovo and Albania. Employees from any organization involved in the management of IPA/Structural Funds are potential participants. This course has been developed on the request of those potential participants who applied for the 'regular' MTEC Structural Funds training, but could not participate so far because of the immense interest.

## Background and learning effects Summer Course

Over the last decade, ECORYS has run its EU funds training programme in almost all new Member States and Accession countries. On the basis of our longstanding experience, we know that creating capacity is equally essential for both the pre-accession and the post-accession period. After participation in this intensive Summer Course, participants will be able to use their acquired knowledge and skills in their working environment and have knowledge and insight in managing and/or applying for EU funds.

**Who is behind this?**

ECORYS Academy is the central brand for our training offer. ECORYS is a leading European knowledge-based firm, specialized in economic, social and environmental development at local, regional, national and European level. This wealth of practical insight is complemented by a portfolio of EU projects (project development, project assessment, project implementation) and EU programmes (development, implementation and evaluation).

**Who are my/the trainers?**

**Several staff members** of ECORYS who have a wealth of practical knowledge and experience regarding Structural Funds, negotiating skills and (IPA) project management.

**Outside experts** complementing ECORYS through experience gained in Structural Fund management through their daily practice, for example experts from Brussels based PermReps.

**Quotes former participants**

*"I would recommend the Structural Funds Training of Ecorys to everyone: the best training I ever had"*  
(Polish alumnus, Ministry of Economic Affairs)

*"Potentially tricky subject very well explained"*  
(Turkish alumnus, Secretary general)

*"Very well informed trainers, logical step by step approach, very useful models to implement"*  
(Croatian alumnus, Co-ordination unit SF)

**Practicalities**

**Working language:** English - A good working knowledge of English is required.

**Where:** Brussels, Belgium. The venue will be confirmed in due course

**When:** 5-9 September 2011

**Training fee:** € 1.950 excluding VAT, but including dinner, drinks and lunches, coffee and tea, course material, follow-up through ECORYS Academy extranet access.

**Early registration discount (before 1 July 2010):** € 1.650 excluding VAT. Two or more employees from the same organisation will receive the same discount.

**Programme****Day 1**

9h00 Module 1: Structural Funds, concepts and context  
12h30 Lunch  
13h30 Module 2: Strategic Planning and Programming  
17h00 Welcome cocktails  
18h30 Dinner + introduction assignment

**Day 2**

9h00 Module 3: Implementation and Absorption Capacity  
- Project pipeline development  
- Project development and indicators  
12h30 Lunch  
13h30 Module 3 continued  
- Programme and project implementation  
- Project appraisal and feasibility  
17h00 End of second day session  
18h30 Debating dinner

**Day 3**

9h00 Module 4: Financial Management, control and rules  
12h30 Lunch  
13h30 Module 5: Monitoring and Evaluation  
17h00 End of third day session, individual preparation time assignment  
18h30 Dinner

**Day 4**

9h00 Module 5: Monitoring and Evaluation (continued)  
11h00 Module 6: Negotiations  
12h30 Lunch  
13h30 Module 6: Negotiations (continued)  
- simulation game  
17h30 End of fourth day session

**Day 5**

9h00 Module 7: EC-funded project proposal  
- preparation of the assignments  
12h30 Lunch  
13h30 Presentation of the assignment, feedback and plenary discussion  
16h30 Official closing, handing out certificates and goodbye cocktails

**ECORYS Academy**

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